

**Terms and Conditions for Participation in the MeetUp Food Supplement Ingredients Conference III Edition
(hereinafter referred to as the "Conference")**

Zielna Conference Center, 37 Zielna Street, 00-108 Warsaw

November 7, 2023

§1 General Provisions

1. Definitions.

a. **Conference** - the third edition of the MeetUp Food Supplement Ingredients Conference, which will take place on November 7, 2013, in Warsaw, at the Zielna Conference Center, located at 37 Zielna Street, 00-108 Warsaw.

b. **Organizer/Seller** - PK Components Spółka z ograniczoną odpowiedzialnością spółka komandytowa, ul. Wita Stwosza 48/107, 02-661 Warsaw, KRS: 0000667074, NIP: 5213770552, REGON: 366728040.

c. **Registration System (hereinafter referred to as the "System")** - a website that facilitates the registration process for participants in the Conference, owned by the organizer.

d. **User** - any person using the System to register for the Conference.

e. **Participant** - individuals who are 18 years of age or older, possess full legal capacity, legal entities, and organizational units without legal personality but capable of acquiring rights and incurring obligations in their own name, who have properly registered for the Conference using the System and paid the participation fee as described in § 3 para. 2 of this Regulations, unless exempted from this fee.

f. **Bank Account** - the Seller's bank account to which payments for participation in the Conference will be made, with EUR account number **PL67 1600 1286 1839 8544 2000 0002** at BGŻ BNP Paribas S.A. (SWIFT: PPABPLPK)

g. **Conclusion of a Contract** - the moment when the payment for participation in the Conference is recorded on the Seller's bank account. From that moment, it is assumed that the user has entered into a purchase and sale agreement with the seller for the right to participate in the Conference, which will be confirmed by an email message along with an attached VAT invoice.

h. **Participation Fee** - the amount specified by the Organizer that Participants are obliged to pay to confirm their participation in the Conference.

i. **Payer** - the Participant who pays the Participation Fee.

j. **Company** - a registered business activity conducted by a natural person or legal entity.

2. **Additional Information.** a. The official Registration System for the Conference is located at www.meetupconference.pl. b. Technical requirements for using the System do not differ from the technical requirements for using the Internet. The user must have a computer with internet access and software enabling browsing of its resources.

§2 Conditions of Participation

1. The condition for participation in the Conference is:
 - a. Submission of participation in the Conference, which is only possible through the registration form available through the Registration System.
 - b. Payment of the fee specified by the Organizer, in accordance with the provisions of §4 of the Regulations.
2. The Organizer reserves the right to change speakers and/or the program for reasons beyond their control. In such a case, the Participant is not entitled to compensation from the Organizer.
3. The Organizer reserves the right to change the date of the Conference for reasons beyond their control. In such a case, withdrawal from participation in the Conference can be done at no cost, meaning the participant can attend the conference on a different date or, in the case of withdrawal, the participant will receive a refund of the ticket costs. At the same time, the Organizer does not cover any additional costs incurred by the Participant in connection with the Conference.
4. The number of seats for participation in the Conference is limited. Participation in the Conference depends on the order of registration and the date of payment of the conference fee to the Seller's bank account.

§3 Registration for Participation

1. The conference fee includes participation in the MeetUp Food Supplement Ingredients Conference III Edition, refreshments, and marketing materials.
2. The sale of participation continues until November 6, 2023.
3. The sale of participation in the Conference takes place exclusively online through the Registration System. Purchases can be made on the website www.meetupconference.pl.
4. In order to register correctly in the System, the User is required to complete all required fields of the registration form.
5. The User declares that all data provided for registration is correct.
6. After filling out and confirming the accuracy of the data in the registration form, a confirmation email will be sent to the email address provided, confirming registration.

§4 Settlements

1. The participation fee is in accordance with the price list published on the conference website under the "Registration" tab, i.e., participation in the conference:
 1. **Online participation in the conference for 1 person - EUR 100 net.**
 2. **In-person participation in the conference for 1 person - EUR 100 net.**
 3. The ticket price will be subject to the applicable VAT (23%).
2. Participants (students and employees of SGGW who are not also employees of companies) may receive a 50% discount on the price mentioned in paragraph 1 of this section.

3. The Seller offers the following settlement methods: Payment to the Seller's bank account, as indicated on the conference website (under the "Registration" tab) with the reference "**Participation in the conference - Participant's name, Invoice payer's details.**" In the case of registering for **online participation**, please include this information in the payment title.
4. The VAT invoice will be sent to the Participant solely via email to the email address provided during registration within 3 days from the date of the payment being credited to the Seller's bank account.
5. The Seller reserves the right to request an electronic transfer confirmation from the participant if the participation fee is paid after November 4, 2023, under the risk of being denied participation in the conference.
6. The registration fee should be paid within 3 calendar days from the receipt of the email confirmation of registration, but no later than 14 days before the planned event date. In case of non-payment, automatic removal from the conference participant list will occur, and the Participant will be notified by email.
7. VAT invoice corrections can be made within 7 days from its issuance. A request for correction should be sent to the Seller's email address: info@meetupconference.pl.
8. When purchasing conference participation for a third party, the payer confirms that they have the authorization of that person to provide all necessary statements to fulfill the requirements of this Regulation. The person making the registration and accepting the terms of participation hereby declares that they are authorized to incur financial obligations to the Conference Organizer. Otherwise, they assume civil liability, including damages, for exceeding or lacking the required authorization.
9. In case of withdrawal from conference participation, a request for a refund of the participation fee must be sent via email to info@meetupconference.pl. The Seller reserves the right to reject the request if there are less than 7 calendar days left until the conference start date.
10. In the event of a positive consideration of the request for a refund of participation fees, the Seller will refund the payment, reduced by the costs of its return, in the cheapest available way, within 7 days from the date of receiving the request by the Seller.
11. In the event that a User or a non-User of the System makes any payment to the Seller's account unrelated to registration, the Seller will refund the payment within 7 days from the date of receiving a request for the return of the wrongly paid amount.
12. The participation fee mentioned in paragraph 1 of this section does not cover the costs of transportation to the conference and potential accommodation.

§5 Consent for the Use of Likeness

1. During the Conference, the Organizer may conduct photo sessions and film the course of the Conference for broadcasting purposes through mass media (television, radio, Internet, press) or for documentation, promotion, and advertising purposes of the Organizer and other entities (in particular, the Warsaw University

of Life Sciences, Food Fakty, Biotechnologia, World Food Poland ect.) indicated by the Organizer. Participation in the Conference implies the Participant's consent to the recording, use, and distribution of the image/voice/statements of each of the Participants in all promotional and marketing materials by the Organizer and related entities (involved in conference promotion) without time and territorial limitations.

2. Granting consent means that photographs, films, or recordings made during the Conference may be placed on the Conference website or other platforms managed by the Organizer and used in promotional materials, also distributed through visual or audio means. Participants hereby waive all claims (existing and future), including compensation claims, against the Organizer for the use of their image/voice/statements for the purposes specified in this Regulation.

§6 Information Clause in accordance with the General Data Protection Regulation

1. In accordance with Article 13 of the General Data Protection Regulation (EU) 2016/679 of April 27, 2016, regarding the protection of natural persons concerning the processing of personal data and the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), the Organizer informs that the Data Controller of Participants' and Payers' personal data is the Organizer.
2. Data provided by Participants in the registration form will be processed solely for the purpose of issuing an invoice and for actions related to the organization of the Conference. Data will be stored from the registration date for the conference until December 31, 2023.
3. Personal data of Participants provided in the registration form for Conference participation by the Organizer will be processed for the purpose of conducting the Conference in accordance with the provisions of this Regulation.
4. Personal data of Participants or Payers will not be transferred to other data controllers without their knowledge and consent. Data will not be shared with external entities, except as required by law.
5. Providing personal data is voluntary, and Participants or Payers have the right to access the content of their personal data and to correct it by contacting the data controller at info@meetupconference.pl.
6. The Organizer reserves the right to use the email address provided during Conference registration to notify Participants about changes in the Conference program or Regulation, send conference materials, or provide marketing information.
7. Participants have the right to lodge a complaint with the President of the Office for Personal Data Protection if they believe that the processing of their personal data violates the provisions of the General Data Protection Regulation.

§7 Final Provisions

1. Participants are required to adhere to the facility's regulations in force within the premises where the Conference is being held, including safety rules, health and safety regulations, and fire regulations.

2. During the Conference, participants are obligated to follow any directives issued by the Organizer; this particularly applies to the prohibition of recording (audio and/or video and/or photos) of keynote speaker presentations.
3. Participants acknowledge that if the Organizer determines that a participant is in breach of the provisions of the Conference Regulation, the Organizer is entitled to deny the participant the right to participate in the Conference and request the participant to leave the Conference venue or the premises where the Conference is being held.
4. The number of seats at the Conference is limited. The Organizer reserves the right to reject applications due to a lack of available seats.
5. The Organizer reserves the right to make changes to the Regulation. After the Organizer announces changes to the Regulation, each participant who has registered for the Conference should promptly familiarize themselves with the changes. In case of non-acceptance of the Regulation changes, the participant should inform the Organizer in writing via electronic communication to info@meetupconference.pl. This statement should reach the Organizer no later than 24 hours after the modified Regulation enters into force. If the Organizer does not receive a statement from the participant regarding non-acceptance of the Regulation changes within the specified time frame, it is assumed that the participant has accepted the amended Regulation.
6. Contact with the Organizer is possible at the following address: – PK Components Spółka z ograniczoną odpowiedzialnością spółka komandytowa, ul. Wita Stwosza 48/107, 02-661 Warszawa and via email at: info@meetupconference.pl or info@pkcomponents.pl.
7. Any disputes arising from participation in the Conference will be resolved by the court with jurisdiction over the Organizer's registered office.
8. Organizers are not responsible for items of participants that may be lost, damaged, or stolen during the Conference.
9. Participants are fully financially responsible for any damage caused by them, both within the premises where any activities related to the Conference are conducted and in accommodation locations.
10. Registering as a Conference participant is synonymous with accepting this Regulation. This Regulation applies to all Conference participants.